
Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE CILCA

28th May 2024

To: Cllr S Snell
Cllr S Unwin

Cllr C Prescott
Cllr P Farrar

Cllr C Turley

You are invited to a meeting of the Human Resources Committee on **Monday 3rd June 2024** which will take place at 7.15pm, in the Council Chamber, Hollinswood Neighbourhood Centre.

Public & Press are welcome to attend, although it may be necessary to agree a private session within the meeting.

Yours sincerely

Katrina Baker
Clerk

A G E N D A

1. Welcome
2. Election of Chairman
3. Declaration of Acceptance of Office
4. Apologies for absence
5. Declarations of Interest (relating to any matter on the Agenda)
6. Election of Vice Chairman
7. Declaration of Acceptance of Office
8. To confirm the Minutes of the meeting held on 4th March 2024
9. Matters Arising, for information, not included on this agenda
10. To confirm the Terms of Reference for this committee
11. Employment Policies
12. Holiday / Sickness Records
13. Training Policy & Register
14. To confirm the date & time of the next Human Resources meeting

7th October 2024

7.00pm

Council Chamber